

HARYANA STATE SAS-I (LAD) EXAMINATION –March 2024

Paper: Commercial Book-keeping (Elementary)

(Without Book)

Time Allowed – 3 Hrs.

Max. Marks -100

Note :- Question Number 1 is Compulsory.

Q. No. 1) The following Trial Balance was extracted from the book of Mr. Shyam Lal as on 31st December, 2023:

Particulars	Dr. (Rs.)	Cr. (Rs.)
Capital Account		1,00,000
Plant and Machinery	78,000	
Furniture	2,000	
Sales		1,27,000
Purchases	60,000	
Returns	1,000	750
Opening Stock	30,000	
Discount	425	800
Sundry Debtors and Creditors	45,000	25,000
Salaries	7,550	
Manufacturing Wages	10,000	
Carriage Outwards	1,200	
Provision for Bad Debts		525
Rent, Rates and Taxes	10,000	
Advertisement	2,000	
Cash	6,900	
	<u>2,54,075</u>	<u>2,54,075</u>

Prepare Trading and Profit and Loss Account for the year ended 31st December, 2023 and Balance Sheet as at that date after taking into account the following adjustments:

- (1) Closing stock was valued at Rs. 34,220.
- (2) Provision for Bad Debts is to be kept at Rs. 500.
- (3) Allow interest on capital at 10% p.a.
- (4) Furniture was old and the same was disposed off for Rs. 760 in exchange of new furniture costing Rs. 1,680. The net invoice of Rs. 920. was passed through Purchase Register (No depreciation need be charged on old and new furniture.).
- (5) Depreciate plant and machinery by 10%p.a.

- (6) The proprietor Mr. Shyam Lal has taken goods worth Rs. 5,000 for personal use and distributed goods worth Rs. 1,000 as samples. (10+10+10 = 30 Marks)

From question number 2 to 4 (Answer any two questions out of three questions)

Q. No. 2) A sells goods for Rs. 40,000 to B on 1st January, 2023 and on the same day draws a bill on B at three months for the amount. B accepts it and returns it to A, who discounted it on 4th January, 2023 with his bank at 6% p.a. The acceptance is dishonored on the due date and the noting charges were paid by bank being Rs. 200. On 4th April, 2023, B accepts a new bill at three months for the amount then due to A together with interest at 12% per annum.

Make journal entries to record these transactions in the books of A and B.

(5X2=10 Marks)

Q. No. 3) The books of Deven Verma could not be tallied. The accountant transferred the difference of Rs. 1,270 in the suspense account on the debit side. The following mistakes were found later on. Rectify these errors by passing Journal entries and prepare Suspense Account:-

- (1) The Purchase of Rs. 400 from Saran was entered into sales book but Saran's personal account was rightly credited.
- (2) The sale of Rs. 430 to Ramdas was credited in this account Rs. 340.
- (3) The sale of old furniture of Rs. 540 was credited to sales account as rs. 450.
- (4) Goods worth Rs. 100 were taken by the proprietor which was not recorded.
- (5) The sales of Rs. 296 to Kishan was entered in sales book as Rs. Rs. 269.
- (6) Sales return book total of Rs. 210 was not included in the accounts. (5+5 = 10 Marks)

Q. No. 4) The accounts of Sagar Co. Ltd. For the year ending 31st March, 2023 shows the following information:

	Rs.
Opening Stock of Raw Materials	40,000
Purchase of Raw Materials	1,00,000
Carriage Inward	5,000
Closing Stock of Raw Materials	25,000

Sale of Scrap of Raw Materials	10,000
Direct Wages	85,000
Abnormal Idle Time	5,000
Sale of Scrap	5,000
Factory Overheads – 20% of Wages	
Office Overheads – 50% of Works Overheads	
Direct Expenses	20,000

Prepare a Statement of Cost showing (a) Raw Materials Consumed (b) Prime Cost (c) Works Cost and (d) Cost of Production. **(4X2.5 = 10 Marks)**

- Q. 5 (a). Differentiate between book keeping and accounting.
 (b) Differentiate between Accounting and accountancy. **(6+4 = 10 Marks)**
- Q.6 What do you mean by Accounting Principles? Explain any five Accounting Principles. **(5+5 = 10 Marks)**
- Q.7. Explain the Different types of Reserves. Distinguish between Provisions and Reserves. **(5+5 = 10 Marks)**
- Q.8 (a). Distinguish between Capital Expenditure and Revenue Expenditure.
 (b). Distinguish between Capital Receipts and Revenue Receipts. **(7+3 = 10 Marks)**
- Q.9 (a). Classify Elements of Cost according to their nature.
 (b). Explain the rules of Debit and Credit of the three types of accounts. **(5+5 = 10 Marks)**